

Novated Lease Termination Request

Please sign, scan and return the completed form to novatedterminations@toyota.com.au

If you have any days unavailable to declare for your novated lease, then attach the FBT Declaration form located at www.toyotafleetmanagement.com.au/novated-lease/downloads



EMPLOYER DETAILS

Employer name

Termination date

Reason for termination

Lease end Termination of employment Involuntary redundancy Paid out lease early

Other ▶ Specify

EMPLOYEE DETAILS

Title

First name

Surname

Payroll number

Home phone number

Mobile phone number

Personal email address

Residential address

Postcode

MOTOR VEHICLE DECLARATION

Rego number

Contract number

Odometer reading

Date odometer read

Number of days unavailable for private use

Do you have any vehicle expenses that you have paid for directly and not claimed through your novated lease?

No Yes ▶ Please attached copies of receipts for TFM to action

BANKING DETAILS

Name of account holder

Name of bank

BSB

Account number

Please sign, scan and return to your TFM Representative with a document to confirm your banking details

AUTHORISATION

Signature

Date

Please email the completed form to: novatedterminations@toyota.com.au or post to 2 Fennell Street, Port Melbourne VIC 3207

T 1300 888 870 E novatedterminations@toyota.com.au
toyotafleetmanagement.com.au